

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, September 12, 2023
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:00 p.m.
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 6:00 p.m. Directors present were Secretary Gary Maggi, Director Eric Ryplewski and Director Dave Shipley. Vice-President Mike Cook was absent.

Others in Attendance: Fire Chief Steve Charles, Battalion Chiefs Andrew Kuiken and Scott Lindschmidt, Ben Archer-Clowes, James Vincent Group, Kelley Duke, Ireland Stepleton, and Jill Wilson, Chief of Staff.

Pledge of Allegiance

Review of the Agenda

Motion by Director Shipley to accept the agenda as presented with one addition regarding apparatus maintenance, seconded by Secretary Maggi. The motion carried unanimously.

Public Comment

Individuals wishing to speak during public comments are welcome and are asked to limit their comments to no more than five (5) minutes.

Consent Calendar

Approval of the August 08, 2023 Meeting Minutes

Motion by Director Shipley to approve the August 8, 2023 meeting minutes, seconded by Secretary Maggi. The motion carried unanimously.

Personnel

None

Board of Director Actions

Approve Loveland Fire Rescue Authority Training Facility IGA for 2024

Executive session

Motion by Director Ryplewski amend the agenda to move into an executive session at 6:04pm, which District would be subject to legal advice for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instruction negotiators, under CRS Section 24-6-402(4)(e), seconded by Secretary Maggi.

President Hershman moved to end the executive session at 6:24 pm.

President Hershman stated that the information received regarding the property and easements warranted an investigation of whether the District could move the access to the east. It would reduce the amount of shared access costs and help move the access away from the from the power pole, which would be advantageous to the District's access if the utility company was ever doing work in that area.

James Vincent Group, Finance Consultants

Ben Archer-Clowes

Financial Report

Mr. Archer-Clowes provided an overview of August financials.

Motion by Director Shipley to approve the August financial report, seconded by Secretary Maggi. The motion carried unanimously.

Command Staff Communications

Jill Wilson, Chief of Staff

None

Stephen Charles, Fire Chief

Station 2 Roof Replaced / Interior Repair In-Process (Additional Cost of \$3,000)

Chief Charles noted that an additional cost was added to the repairs as the first bid did not include gutters and snow guards.

Lois Hart (Area Resident) Donated Six (6) AED's to the District / AED's will be installed in the Districts wildland response apparatus, 2nd Battalion Chief vehicle, and the Training Lieutenants vehicle

Chief Charles stated that Ms. Hart worked with the McKee Foundation to approve the donations.

Signed Memorandum With Loveland Fire Rescue Authority (LFRA) & Front Range Fire Rescue Fire Protection District

1. Closest Apparatus on Southbound I 25 Between MM 252 & 250
2. Closest Apparatus Response / Live Wednesday, October 4th
3. Auto-Aid Response Anticipated 1st Quarter of 2024

Board Approval Not Required

Chief Charles explained that with the new I-25 construction there were no turnaround lanes between mm 250 & 252; as a result, the District was working on an IGA for our response in that area. The new IGA and response plan would go into effect October 4th.

Loveland Fire Rescue Authority Training Facility IGA (Increase of \$4,500 to \$6,000) Annual Usage Fee / Requires Board of Director Approval

Motion by Secretary Maggi to approve the Loveland Fire Rescue Authority Training Facility IGA, seconded by Director Shipley. The motion carried unanimously.

IGA W/Thompson Valley EMS Regarding "Emergency Medical & Transport Services" in Weld & Boulder County w/in the Berthoud Fire Protection District Boundaries / Board Approval Not Required

Chief Charles explained that there has been no formal agreement between fire departments and TVEMS to respond outside of their health services district; however, TVEMS had been doing it anyway. The District had been working with TVEMS to develop an IGA for those services in the counties where their service district did not cover.

Battalion Chiefs / Staff

Sale of Type 6 / Delivery of New Type 6

Chief Kuiken stated that the District sold one of the type 6 engines for \$109,900 with a 10% brokerage fee. The buyers would be picking the apparatus up at the end of the month.

Apparatus Maintenance

Chief Kuiken provided an overview of apparatus maintenance and repair. He mentioned that our preventative maintenance costs had been reduced. He also mentioned a vehicle repair that occurred due to both leaf springs failing on Engine 61. The issue was being addressed with Loveland vehicle maintenance to fix the issue moving forward.

Communication from Board of Directors / Open Discussion

None

Adjournment

Board President, Dan Hershman, made a motion to adjourn at 6:57 pm. Motion by Director Shipley, seconded by Secretary Maggi. The motion carried unanimously.


Signature Page

X 

Dan Hershman
President

X 

Gary Maqqi
Secretary

X 

Dave Shipley
Director

X 

Eric Ryplewski
Director