

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, May 09, 2023
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:30 p.m. or immediately following Pension Board
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman called the meeting to order at 6:09 p.m. Directors present were Secretary Gary Maggi and Director Dave Shipley. Director Eric Ryplewski arrived at 6:02pm. Vice-President Mike Cook was absent.

Others in Attendance: Fire Chief Steve Charles, Battalion Chiefs Andrew Kuiken and Scott Lindschmidt, and Jill Wilson, Chief of Staff.

Pledge of Allegiance

Review of the Agenda

Chief Charles noted an amendment regarding the Type 6 apparatus and remodel of Station 1.

Motion by Director Shipley to accept the agenda with two additions, seconded by Secretary Maggi. The motion carried unanimously.

Public Comment

None

Consent Calendar

Approval of the April 11, 2023 Meeting Minutes

Motion by Director Shipley to approve the April 11, 2023 meeting minutes, seconded by Director Ryplewski. The motion carried unanimously.

Board of Director Oaths

Gary Maggi and David Shipley were re-elected to the Board of Directors for a 4-year term until 2027 and completed their oaths of office.

Personnel

None

Board of Director Actions

None

James Vincent Group, Finance Consultants

Financial Report

Ms. Wilson stated that the financial report was forwarded to the Board for review. President Hershman had a question on the impact fees.

Motion by Director Shipley to approve the February financials pending the clarification on impact fees, seconded by Secretary Maggi. The motion carried unanimously.

Command Staff Communications

Jill Wilson, Chief of Staff

Promotion of Engineer Alec Huggins to Lieutenant

Ms. Wilson provided the Board with an update on the promotion of a new Lieutenant, which badge binning would take place on May 12th.

Lateral Transfer of Lieutenant Nick Ireland from "B" Shift to Training

Ms. Wilson noted the transfer of Lt. Ireland to our new training lieutenant position.

Stephen Charles, Fire Chief

HB 203 – 303 Residential Property Tax

Chief Charles noted the possibility of a reduction in assessed value received by the District for 2024. Areas that had less than a 20% increase in growth may receive backfill from the tabor refunds.

Property Berthoud Parkway / U.S. 287 Bypass Purchase

Chief Charles stated that the subdivision would go before the Town board by the end of May, which was an approval of a 2-lot subdivision in addition to the self storage development.

He noted that the District would not be moving forward with purchasing the property until after the development was finalized.

Station 4 Site Plan / Architecture Drawings of Station 4

James Robinson, TVEMS Chief, stated that TVEMS had year over year growth for their organization, and they had not added resources for that growth. An analysis was completed, which found that the location of the District's proposed

Station 4 would be an ideal location for a new TVEMS facility. He proposed collaborating with BFPD to have a combined station. It would be proposed that TVEMS would have their own bay and living area separated from BFPD bays and living areas. He stated that he had spoken with the TVEMS Board, and they had granted permission to move forward with conversations regarding the proposal for both organizations to be housed on the same property.

A rendition of the possible relocation of the 2nd Street EMS station to BFPD Station 4 was shown.

President Hershman stated that the District had a great working relationship with TVEMS plus it would also be a cost savings for both organizations.

Director Ryplewski asked about the financial aspects of combining the stations as he wanted to make sure that the size was designed for the future and each organization had options should their future needs change. He also felt that combining the stations would be the right thing to do for both the public and the organizations.

President Hershman recommended that the District moved forward with a contract with TVEMS.

2023 Strategic Plan Schedule

Ms. Wilson provided the Board with the schedule for the strategic plan, which meetings with the consultants would be occurring the week of May 22.

Battalion Chiefs / Staff

Multi-Agency Wildfire Training, May 2023

Chief Kuiken stated that due to closest unit dispatch and that all three agencies run together on calls, the agencies requested that training be created and collaborated between all three agencies. He noted that 450 hours of training in two weeks for all members of all agencies would be completed.

Chief Charles noted that to make the training work for all 3 agencies – Berthoud Fire, Loveland Fire and Front Range, Front Range needed covered which was not able to be covered by Loveland. Berthoud stepped up to provide coverage to Front Range while the training occurs.

Type 6 Build Update

Chief Charles noted that the cab and chassis was delivered at the end of April and it was taken to South Dakota to Heiman Fire who was awarded the bid to finish the build. They have a delivery date at the end of November.

Station Remodel Update

Chief Lindschmidt stated that the plans have been finalized and submitted to the Town of Berthoud for approval and permitting. Projected start of construction is the end of June.

Jerry Ward stated that Caretakers of Tradition project start date was June 20th. Discussion ensued of storage of materials with both projects, and the Caretakers stated that they may end up renting a storage unit.

Communication from Board of Directors / Open Discussion


Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 6:56 pm. Motion by Director Shipley, seconded by Secretary Maggi. The motion carried unanimously.

Signature Page

X 

Dan Hershman
President

X 

Michael Cook
Vice-President

X 

Gary Maqqi
Secretary

X 

Dave Shipley
Director

X 

Eric Ryplewski
Director