

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, April 11, 2023
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:00 p.m.
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board Vice-President, Mike Cook called the meeting to order at 6:01 p.m. Directors present were Secretary Gary Maggi and Director Dave Shipley. Director Eric Ryplewski arrived at 6:02pm. President Dan Hershman was absent.

Others in Attendance: Fire Chief Steve Charles, Battalion Chiefs Andrew Kuiken, Nico Romero, and Lyle Fenderson, Lieutenant Nick Ireland, Ben Archer-Clowes, James Vincent Group, and Jill Wilson, Chief of Staff.

Pledge of Allegiance

Review of the Agenda

Chief Charles noted two additions regarding a new pay grading system and a PulsePoint presentation.

Motion by Secretary Gary Maggi to accept the agenda with two additions, seconded by Director Shipley. The motion carried unanimously.

Public Comment

None

Consent Calendar

Approval of the March 14, 2023 Meeting Minutes

Motion by Director Shipley to approve the March 14, 2023 meeting minutes, seconded by Director Ryplewski. The motion carried unanimously.

Personnel

None

Board of Director Actions

James Vincent Group, Finance Consultants

Financial Report

Mr. Archer-Clowes provided an overview of the March financials. Motion by Secretary Maggi to approve the February financials, seconded by Director Ryplewski. The motion carried unanimously.

Command Staff Communications

Jill Wilson, Chief of Staff

Personnel Assignments / Lt. Promotion / Hiring Process

Ms. Wilson noted that Lieutenant Ireland was re-assigned to training as our new training Lieutenant. Engineer Huggins will be promoted to Lieutenant for B shift.

Board pictures

Ms. Wilson stated that pictures have to be rescheduled, and the Board will be notified of a new date.

Stephen Charles, Fire Chief

Caretakers of Tradition Presentation

Jerry Ward provided an overview of the Caretakers of Tradition museum project. He stated that they have verbal in-kind donations for much of the construction work that will take place. They have received a building permit fee waiver from the Town of Berthoud. The Caretakers of Tradition and Berthoud Fire were currently working through an agreement to be signed by both parties.

Firefighter Pay Grade System

The District is working to address some pay discrepancies within the firefighter rank. As a result, it was proposed to amend the pay scale to create a grade system within the firefighter job description/rank. The increase for 2023 would be approximately \$35,000 for a full year. The long term goal would be to incorporate years of service and create a grade system for the other ranks, which would be dependent on assessed values for 2024.

Award Bid on Type 6 Build

Chief Romero stated that an award will not be awarded yet; however, the District was currently looking over two bids that had been received. Chief Kuiken noted that the chassis was complete and in transit to the District.

Strategic Plan Development Schedule

Chief Charles provided a timeline for the strategic planning process. A community meeting was scheduled for May 24, which we would be inviting the Board to attend.

2023 Firefighter Safety Stand Down - "Lithium-Ion Batteries"**Community Risk Reduction Program**

Chief Charles noted that it would be incorporated into our program.

SOC: 4 Minute / 8 Minute Response Areas (Determined by Miles Driven)

Chief Charles stated that the Standard of Cover had some recommendations that the District could not meet due to budgetary restraints; however, the District was working on our response areas and creating new maps with the assistance of LETA. An evaluation of our scramble time would also be examined.

IGA Disaster Emergency Mutual Aid & Disaster Emergency Funding Assistance Larimer County / OEM

Chief Charles noted that the IGA had already been signed and completed.

Insurance Services Office Update / National Fire Services Office

Chief Charles explained that ISO had made some changes, which the District was examining in order to determine how we could meet those new standards. Some of those changes revolved around the long hose lay vs. water tender shuttle.

PulsePoint Presentation

Lieutenant Ireland noted that TVEMS would be funding PulsePoint for the District. The District would be partnering with TVEMS, LFRA, and Loveland Emergency Communications with assistance from LETA. He explained how PulsePoint would work inside our District. He noted that the District was working with LETA to identify all AED locations within the District.

Battalion Chiefs / Staff

None

Communication from Board of Directors / Open Discussion

None

Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 7:09 pm. Motion by Secretary Maggi, seconded by Director Ryplewski. The motion carried unanimously.

Signature Page

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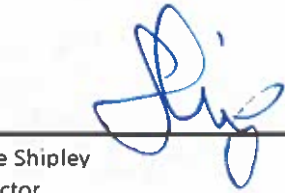
Michael Cook
Vice-President

X



Gary Maqqi
Secretary

X



Dave Shipley
Director

X



Eric Rypkowski
Director