

BERTHOUD FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES



Date: Tuesday, February 10, 2026
Time: 3:00 p.m.
Location: District Headquarters, 248 Welch Avenue, Berthoud, CO 80513

AGENDA ITEMS

I. CALL TO ORDER

Board President Dan Hershman called the meeting to order and completes roll call of Directors present at 3:06 pm

Present are Dan Hershman, Mike Cook, Gary Maggi, Eric Ryplewski, Dave Shipley, Chief Charles, Chief Kuiken, Chief Long, Administrative Director SarahGennie Colazio, Ben Archer-Clowes, Jenny Chaparro

Citizen attendees: Jerry Ward, Paul Rimsky, John Sullivan, John Beck

II. PLEDGE OF ALLEGIANCE

III. REVIEW OF AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board. The motion to approve the agenda with two items added was made by Mike Cook, seconded by Gary Maggi, motion carried.

IV. PUBLIC COMMENT

No public comment.

V. CONSENT CALENDAR

The motion to approve the January 13, 2026, Meeting Minutes was made by Mike Cook, seconded by Dave Shipley, motion carried.

VI. FINANCIAL REPORT

Approval of the January 2026 financial report
No significant items to note as of 1/31/26.

The motion to approve the January financials was made by Gary Maggi, seconded by Mike Cook, motion carried.

VII.COMMAND STAFF REPORTS

STEPHEN CHARLES, FIRE CHIEF

Item 1: Colorado Wildfire Resiliency Code / Adoption Date March 10th

Previous map is more than 5 years, no updated map available from the State, we have contracted with White River Fire Consulting (Chris White) to review Larimer and Colorado State code revisions. Chief Charles will make a recommendation to the Board in March. The copy of the memorandum with Larimer County will be included. BFPD has considerations due to being in three counties along with the town. The Town and Larimer County will be handled by March 10th, Weld and Boulder are still working on their own adoptions.

Item 2: Meeting W/Town of Berthoud Planning Dept. Reference Bader Subdivision

We have an obligation to build the front entrance/access to the property. BFPD has impact fees that are to be used to pay for this type of capital improvement. Need to determine whether Best Box is at a point to put funds forward for this completion. Chief Charles will bring additional information to the March meeting.

Item 3: Meeting W/Town of Berthoud Reference Sustainability Action Plan

Concern of Town is wildland fire, and the product transported by the railroad

Item 4: LFRA / BFPD Continued Operations W/Out Disruption

We have been proactive with communications with LFRA to keep operations in the Fire Bureau services agreement running without interruption.

Item 5: CWPP award to Bintel

50 inquiries and 7 proposals related to the RFP, Bintel was the best fit for the needs of the department, the contract is with the attorney now, and we are anticipating a thorough, community accessible and forward facing plan, agreement will be finalized end of February.

Item 6: Contract for Berthoud Parkway Property Improvements

Chief Charles will bring additional information to the March meeting.

SARAHGENNIE COLAZIO, ADMINISTRATIVE DIRECTOR

Item 1: Administrative Assistant Position- currently budgeted and will be added within 60 days

Item2: Berthoud Chocolate Walk update – approximately 300 visitors to BFPD during the event, and we'd like to continue this annually with an engine out front if the day allows next year.

VIII. BOARD OF DIRECTOR COMMUNICATION/OPEN DISCUSSION

Dan Hershman shared that the facebook posts are very well received by the community and appreciated.


Dave Shipley will not be in attendance at the March 2026 meeting.


IX. ADJOURNMENT

Board President Dan Hershman called for a motion to adjourn the meeting at 3:54pm , motion made by Mike Cook, seconded by Gary Maggi, motion carried

SIGNATURES

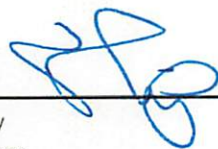
Signature: 
ERIC RYPLEWSKI (Mar 20, 2026 14:01:03 EDT)
Email: eryplewski@berthoudfire.org

X 
Dan Hershman
Board President

X 
Mike Cook
Vice President

X 
Gary Maggi
Secretary/Treasurere

X
Eric Ryplewski
Board Member

X 
Dave Shipley
Board Member

Signature: *SarahJennie Colazio*
Email: sgcolazio@berthoudfire.org









Please Sign-BFPD Board of Directors Meeting Minutes

Final Audit Report

2026-03-20

Created:	2026-03-12
By:	Jenny Chaparro (jchaparro@berthoudfire.org)
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