

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, August 8, 2023
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:30 p.m. or immediately following the Pension Board
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 6:07 p.m. Directors present were Vice-President Mike Cook and Director Dave Shipley. Secretary Gary Maggi and Director Eric Rypkowski were absent.

Others in Attendance: Fire Chief Steve Charles, Battalion Chief Lyle Fenderson, Ben Archer-Clowes, James Vincent Group, and Jill Wilson, Chief of Staff.

Pledge of Allegiance

Review of the Agenda

Motion by Director Shipley to accept the agenda as presented, seconded by Vice-President Cook. The motion carried unanimously.

Public Comment

None.

Consent Calendar

Motion by Vice-President Cook to approve the July 11, 2023 meeting minutes, seconded by Director Shipley. The motion carried unanimously.

Personnel

None

Board of Director Actions

Review / Vote to Approve or Vote Against the LETA / Jackson County IGA

James Vincent Group, Finance Consultants

Ben Archer-Clowes

Financial Report

Mr. Archer-Clowes provided an overview of the July financial report. Motion by Director Shipley to approve the July financial report, seconded by Vice-President Cook. The motion carried unanimously.

Command Staff Communications

Jill Wilson, Chief of Staff

Strategic Plan Finalized

Ms. Wilson noted that District representatives met with ESCI to finalize the strategic plan. The document would be posted to the District's website and meetings would continue internally to work on the objectives.

Stephen Charles, Fire Chief

Review / Approve LETA IGA Reference Jackson County

President Hershman noted his concern with the burden on the system if Jackson County was added; however, due to Chief Charles being on the LETA board, he was able to address those concerns. President Hershman did note that the agreement may be beneficial from a communication standpoint.

Motion by Director Shipley to approve Resolution 2023-0808 amending the 4th amended LETA IGA, seconded by Vice-President Cook. The motion carried unanimously.

Station 1 Remodel Update: Building Permit Fees Totaled \$67,326.80 / \$61,091.75 in Building Permit Fees Waived / Actual Permit Fee Totaled \$6,235.05

Station 2 Roof / Mold Present – Roof to Be Replaced, Insulation Replaced as Needed

Care Takers of Tradition Museum Addition Update

Jerry Ward provided an update of the project. There was an issue with matching the outside block facade; however, it was resolved.

Golden Links Legal Opinion

The District received a legal opinion regarding the Golden Links request presented at the May board meeting. President Hershman agreed that the District should move forward with addressing the request.

Fire Hydrant Testing Completed / TOB & LTWD

Chief Charles noted that it ran between \$20,000-\$30,000 to complete hydrant testing. It was found that there was a significant number of hydrants that had not been operational or checked by the Town, which the Town stated they did not have the budget for.

Vice-President Cook requested that in the future the individuals testing hydrants had more visible labeling on their clothing to make it more clear who the company was/who was checking the hydrants.

Type 3 Returned (Tuesday, August 3rd) After 30 Day Deployment

The apparatus and crew returned from a 30-day deployment from California.

"C" Shift Paid Respects by Attending Retired Vol FF Dennis Chambers Funeral

Battalion Chiefs / Staff

Sale of Type 6

Chief Charles stated that a new type 6 was to be delivered in November. One of the District's current Type 6s was placed on the market. Several interested parties have contacted the District, and we are working on the sale. If it were to sell prior to the delivery of the new apparatus, the District would still be within our CWPP.

Communication from Board of Directors / Open Discussion

Adjournment

Board President, Dan Hershman, made a motion to adjourn at 6:38 pm. The motion carried unanimously.

Signature Page

X 

Dan Hershman
President

X 

Michael Cook
Vice President

X 

Dave Shipley
Director